



## The Salisbury Centre

# Board of Trustees Vacancies

**The Salisbury Centre in Edinburgh is recruiting new Trustees with a range of skills and experience to contribute to the charity's governance, oversee staff and assets, and implement policies and strategy. We value lived experience as much as professional experience.**

We are seeking Trustees who have a background in any of the following areas, among others:

- Counselling and Psychotherapy
- Supervision, Mentoring, and Line Management
- Spiritual Practice and Diversity
- Health and Wellbeing
- Community Engagement and Outreach
- Environment and Ecology
- Event Management
- Marketing
- Facilities Management
- Property Maintenance
- Finances, Financial Control and Risk Management
- Fundraising and Grant Applications
- HR
- Legal knowledge
- EDI
- Safeguarding
- Health and Safety
- Policies
- Scottish Charity and SCIO Governance
- Website and Social Media

## About The Salisbury Centre

The Salisbury Centre first opened its doors in 1973 to all who want to develop their spiritual, psychological and creative life.

Our aspiration is for all communities to benefit from the Centre and know that they have a place to share their offerings that also serve their needs. We welcome all individuals equally so that every person shares a sense of inclusion and belonging in this organisation.

The Salisbury Centre is a thriving, vibrant community of people. We hold regular community events where newcomers to the Centre are very welcomed. Our community is composed of a wide diversity of people, some come occasionally and others have been involved for a number of years. A hard-working staff team is responsible for the day-to-day running of the Centre.

The Salisbury Centre is a [Scottish Charitable Incorporated Organisation](#) (SCIO) which meets the public benefit test.

The Salisbury Centre has a Board of Trustees that leads, controls and supervises the Charity's activities. The legal powers and responsibilities of the Board of Trustees are defined in the Charity's governing document (['The Constitution'](#)).

Trustees must act in the best interests of the Charity and its beneficiaries, and follow all relevant laws and regulations, to which all Trustees are legally accountable.

The Salisbury Centre Constitution's stated charitable purposes are:

- (i) To provide education, training and support for the development of personal growth, spiritual practice, creativity, self-discipline and responsible living for individuals and in the community.
- (ii) The provision of, and research into spiritual, psychological and physical healing to those in need.
- (iii) The relief and prevention of suffering caused by mental and physical ill-health or by social or economic circumstances.

The Salisbury Centre presently has six Trustees (two of whom have indicated their intention to step down by the end of 2024).

## Trustee Induction

A Prospective Trustee is required to complete a questionnaire stating their connection to the Salisbury Centre, the skills and experience they can offer to the charity, and their reasons for wanting to join the Board. If you are not currently connected to the Centre, then please let us know why you are interested/what draws you in becoming a Trustee at The Salisbury Centre.

The Board delegates to two Trustees the task of reviewing the completed questionnaire with the Prospective Trustee, and then reporting to the Board on the suitability of the candidate as a Prospective Trustee. A Prospective Trustee is not registered with [OSCR](#) (Scottish Charity Regulator) and cannot vote at Board meetings. After the Prospective Trustee has attended two quarterly Board meetings, a decision is made as to whether to offer the person the role of a full Trustee registered with OSCR.

## Commitment

The work of the Board is supported by eight Subcommittees. Every Trustee is required to be on at least one Subcommittee, and to attend meetings of that Subcommittee.



All Trustees are required to attend two Board meetings every quarter (one at the Salisbury Centre and one on Zoom), and an annual Board of Trustees Review Day. Outwith such meetings, Trustees business is conducted via email or messaging services.

Trustees are encouraged to attend, where possible, some community and project events that are held during the year.

A minimum of 12 months commitment is desirable.

## Expenses

Trustees are volunteers and do not receive any remuneration for their role. However, agreed travel and other expenses incurred in carrying out Board duties are fully reimbursed.

## Accessibility

The Salisbury Centre is dedicated to improving accessibility for all users. The pavement from Dalkeith Road has dropped kerbs, and the Centre's entrance has partial slabbing to allow for mobility aid and wheelchair access from the archway closest to Dalkeith Road.

The Centre has four All Gender toilets, including one fully accessible toilet equipped with an emergency call cord and level access for wheelchair users. Information about door dimensions, the number of stairs, and the Centre's layout can be found on our accessibility page.

The Kitchen, Art Room, Library, Garden Room, and Wellspring Room are all located on the ground floor. We have secured funding to install a chair lift to access the Studio on the first floor (grateful thanks to the Lottery Community Fund and the Bruce Wake Charitable Trust). Although a chair lift does not make the Studio fully accessible to everyone, it is a step in improving accessibility. The Centre has removable ramps for accessing the Garden for people who use a mobility aid or wheelchair.

Several direct bus routes serve the Centre, including routes 5, 7, 8, 14, 29, 30, 31, 33, 37, 47, 49, X31, X37, and X62. Please consult the [Lothian Buses](#) website for the latest updates.

The Centre does not have its own parking facilities, on-street City of Edinburgh Council parking is available on Salisbury Road with a maximum stay of four hours, payable via phone, [RingGo](#), or cash. For additional parking options, [Just Park](#) is recommended.

## Applying

If you are interested in joining the Board, please apply by completing the Expression of Interest **[online form](#)**.

If you have any questions about the form, please email [trustees@salisburycentre.org](mailto:trustees@salisburycentre.org)

If you have any accessibility needs that prevent you from completing the form, then please let us know.

**We look forward to hearing from you.**