



## The Salisbury Centre Coronavirus Safe Access

### What we ask of attendees

Last updated: 16/10/2020

The Salisbury Centre is a community space and we ask for your help in keeping it safe for everybody and minimising potential harm by taking responsibility for minimising risk of transmission of Covid-19.

Please remember that others using the centre may have vulnerabilities to infection that you might not be aware of.

We therefore ask you to follow these guidelines for attending an event at the centre:

1. **If you are experiencing any symptoms which might indicate Covid-19, if you have been in contact with somebody with actual or suspected Covid-19, or if you are in a period of quarantine following arrival from overseas, please do NOT attend the centre.**
2. If you become ill whilst at the centre please inform the session leader, go home immediately, and self-isolate while you seek medical support.
3. If you test positive for Covid-19 in the two weeks after you attend the centre, please inform your session leader (who will have a list of attendee contact details) and the centre office who will know who else attended the building that day.
4. Think about the safest way for you to travel to and from the centre.
5. Please follow government guidelines of maintaining 2m distance between you and anybody not in your household (unless you are their carer).
6. Please maintain stringent hand hygiene with thorough and frequent washing of hands with soap and water, use of sanitiser stations around the building, coughing and sneezing into a tissue or your elbow, and disposing of tissues by putting them in the bin straight away.
7. Avoid touching your eyes, nose or mouth, and minimise touching surfaces or sharing of equipment.
8. Please respect other users by wearing a face covering when indoors. This is to protect others including those who may enter the space after you have left.
9. Cleaning materials are available in every room, feel free to use them for areas you have touched, particularly if you have coughed or sneezed onto a surface.
10. All dishes should be put in the dishwasher and not washed by hand, as this will be run on a minimum 60 degree cycle to kill viruses (this is also more energy/water efficient).
11. Please keep to the parts of the centre where your event is taking place. Avoid moving around other parts of the building unnecessarily, and leave the building promptly after your event or meeting has finished.
12. We welcome donations to the centre, particularly during this time. The best way to do this is through our website: <https://www.salisburycentre.org/donate/> - cash donations can be accepted and will be handled with caution.

More guidance on distancing and hygiene measures can be found at [www.nhsinform.scot](http://www.nhsinform.scot)

Thanks for your collaboration and for helping us keep the Centre a safe community space in these extraordinary times. For any queries or further information please contact: [Office@Salisburycentre.org](mailto:Office@Salisburycentre.org)